

REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 18th DAY OF DECEMBER 2025

ORIGINAL

**BE IT REMEMBERED** that at 9:00 a.m. on the 18th of December 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

**DECLARE A QUORUM OF MEMBERS PRESENT and VOTING:**

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

EXHIBIT  
JAN 15 2026  
 APPROVED /cg

**ANNOUNCEMENTS: "RECOGNITION OF RETIREMENT OF DENISE LEE  
EXTENSION OFFICE ADMINISTRATIVE ASSISTANT AFTER 15 YEARS OF  
SERVICE"**

**"PRESENTATION OF DIPLOMA- PhD IN THEOLOGY (DIVINITY) PROVIDENCE  
CHRISIAN UNIVERSITY TO REV. RAY POLK AND LIFETIME ACHIEVEMENT  
AWARD TO REV. RAY POLK AND HIS WIFE OCTAVIA POLK FROM SAID  
UNIVERSITY"**

**PUBLIC COMMENTS: NONE**

**Call to Order by the County Judge, Chad Sims, at 9:20 a.m.**

**ITEM A**

**AUDITOR:**

**Administrative Report: No Administrative Report Given**

Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-497

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve \$1,550.00 Line Item Transfers. Exhibit A-1

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-498

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$639,783.20. Exhibit A-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-499

**ITEM #3**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payroll for December 5, 2025. Exhibit A-3

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**ITEM B**

**ROAD AND BRIDGE DEPARTMENT:**

**Administrative Report : No Administrative Report Given**

Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-500

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RANGE/STEP CHANGES:

12/1/25	Jermaine Stephens	Equipment Operator II/29-8/\$18.7645 to Sr.
	Eq. Operator/31-8/\$19.4868	

12/1/25	William Bupp	Boomaxe Operator/31-6/\$18.7645
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RESIGNATIONS:

12/2/25	Jesse Craver	SR. Equipment Operator II/31-7/\$19.1214
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TERMINATIONS: None

RETIREMENTS: None

Full Time Employees (54)	42 (Includes the Road Administrator)
F/T Vacancies:	12
Part Time Employees (4)	4
Part Time Vacancy:	0
Temporary (6)	0
Temp. Vacancies:	6

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**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments: **NONE**  
Exhibit B-2

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins

All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-501

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the pre-bid lease purchase of (4) four dump trucks through Texas Interlocal Purchasing System and to authorize County Judge to execute any and all documents related to said lease/ purchase agreement for the Road & Bridge Department subject to acceptance of necessary financial agreement. Exhibit B-3

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Motioned by Comm. Hatfield  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-502

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the "County Maintenance" Certification as of December 18, 2025 for the Harrison County Road & Bridge Department. Exhibit B-4

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**ITEM C:**

**SHERIFF DEPARTMENT:**

**Administrative Report: No Administrative Report Given**

Motioned by Comm. Koos  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-503

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve of the proposal in the amount of \$2,500 with Cloud Gavel for the Harrison County Sheriff's office for access to the Cloud Gavel for the Harrison County Sheriff's Office for access to the Cloud Gavel electronic warrant solution based on an annual allowance of 150 warrants for Year 1 and with an annual subscription fee upon each contract term renewal contingent upon a full executed master agreement between Harrison County and Cloud Gavel. Exhibit C-1

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**ITEM D**

**COUNTY CLERK:**

Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-504

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the Commissioner's Court Meeting on December 4, 2025. Exhibit D-1

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**ITEM E.**

**TREASURER:**

Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-505

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of Quarterly Fees paid to the State Comptroller by the County Treasurer for July 1-September 30, 2025. Exhibit E-1

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**ITEM F.**

**PURCHASING:**

Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-506

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the items declared surplus. Exhibit F-1

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**ITEM G.**

**NEW BUSINESS:**

Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor

Motion carried unanimously (5-0)  
Order #2025-507

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the request by Madison Hood, Chair Harrison County Sexual Assault Response Team to Combine Harrison County and Gregg County for Sexual Assault Response Team (SART) meetings. Exhibit G-1

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor

Motion carried unanimously (4-0 with Commissioner Koos abstaining)  
Order #2025-508

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the America 250 Commission Fourth of July 2026 Drone Light Show deposit payment of \$25,000 due and payable immediately upon approval to ROAR Over Texas to be paid from line item 100.695.4499.10, Sundry, with the remaining balance due and payable no later than 30 days prior to event by any participating party of said event. Exhibit G-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-509

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of the resignation of Randy Lefall from the Community Healthcare Board and approval of his replacement to be Zephaniah Timmins to be effective January 1, 2026. Exhibit G-3

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-510

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the 2025-2026 Annual Contracts and payments as allotted in the 2025-2026 budget as follows: Historical Society, Harrison County Casa, ESD 2, and the American Red Cross Cypress Valley Navigation District, Children's Advocacy Martin House and ESD 3. Exhibit G-4

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-511

**ITEM #5.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve to move the Commissioner's Court scheduled meeting to be held on Thursday, January 1, 2026 which is an approved county holiday back to Wednesday, December 31, 2025 @ 9:00 a.m. Exhibit G-5

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-512

**ITEM #6.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the contract with East Texas Council of Governments to utilize OOG Grant No. DF 1714 titled Regional Evaluation Services for Juvenile (RESFJ) money. This contract is to use grant money to aid the department with expenses accrued for psychological evaluations, psychiatric evaluations, substance abuse counseling or testing supplies contingent upon execution by ETCOG. Exhibit G-6

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-513

**ITEM #7.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of the following donations for Harrison County Employee Family Night which was held at Wonderland of Lights: Exhibit G-7

- B & K Solutions: \$100- Hot Chocolate
- Williams Construction: \$85- Hot Dog Buns
- Anonymous Donor: \$80- Nachos
- Anonymous Donor: \$280- Ball Park Franks
- A1 Plumbing \$85- Hot Dog Buns

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-514

**ITEM #8.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve payment to Ronnie's Paint and Body Shop Invoice #0DC6B758 in the amount of \$9,003.55 for the repair of unit 12979. Exhibit G-8

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-515

**ITEM #9.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of the interlocal agreement between Harrison County and Marshall-Harrison County Health District to include modification to the original Cooperative Agreement, to address issues relating to functions being carried out for third parties by the District as an independent contractor in the amount of \$68,940.00 annually with said funds used to pay the cost for staff salaries, trainings, supplies, suitable offices and equipment, health and clinic centers, etc. to be effective October 1, 2025 and shall terminate September 30, 2026. Exhibit G-9

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-516

**ITEM #10.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of the Interlocal Agreement for Economic Development Support Services between Marshall Economic Development Corporation and Harrison County, Texas in the amount of \$25,000 to be paid from line item 100.695.4563.10, Economic Development, to provide economic development support and advisory services to strengthen business recruitment, retention, strategic planning efforts, and economic development outcomes with Harrison County. Exhibit G-10

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Motioned by Comm. Koos  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)

**ITEM #11.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve to acceptance of a donation of a Ten (10) Commandment Monument from Harrison County First Responders Prayer Force with approval contingent upon receipt of said monument. Exhibit G-11

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Motioned by Comm. Ebarb  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-518

**ITEM #12.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of annual notification to TDEM of James McConnell serving as the Emergency Management Coordinator for Harrison County, by County Judge Chad Sims Emergency Management Director. Exhibit G-12

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Motioned by Comm. Koos  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-519

**ITEM #13.**

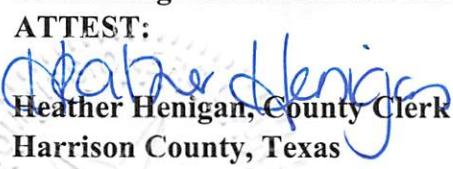
**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of the updated membership for James McConnell to be the Chairperson of the Local Emergency Planning Committee. Exhibit G-13

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**ADJOURNMENT:**

**With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:00 a.m.**

**ATTEST:**

  
Heather Henigan, County Clerk  
Harrison County, Texas

Chad Sims, County Judge  
Harrison County, Texas

Minutes approved on: \_\_\_\_\_

